

SOFT SKILLS THAT BUILD STRONG CAREERS

Your technical skills give you a job. Your *people skills* build your career.

LEADERSHIP SKILLS (You Don't Need a Title to Lead)

Empathy

Listen. Understand. Don't assume.
You don't have to agree to understand.

Educate

Teach what you know. Show the right way.
Strong teams raise everyone's level.

Communication - Engage

Be clear. Ask questions. Speak up early.
Silence causes mistakes. Open door.

Decide

Get the facts → make the best call → own it.
Indecision costs more than imperfect decisions.

TEAM SKILLS (What Great Crews Do)

Be Selfless

Do what helps the team, not just yourself.
Share credit. Take responsibility.

Own Your Role

Do your job well — even if it's not glamorous.
Every role matters.

Be Unified

Same goal. Same standard.
Disagree in private. Support in public.

PUBLIC SPEAKING (It's not so bad. I promise!)

- Know your main point(s)
- Keep it simple
- Slow down
- Use examples or stories
- Courage isn't feeling ready — it's going before you feel ready.